

City of San Diego
COMMUNITY DEVELOPMENT BLOCK GRANT
QUICK REFERENCE GUIDE

The CDBG staff in the Community Services Division has put together this reference guide to help determine CDBG eligible activities and appropriate uses of funds. The City follows these key steps when reviewing CDBG applications prior to funding any activity: 1) Determine if the proposed activity is on the list of eligible activities; 2) Determine if the proposed activity can meet one of the national objectives; 3) Determine if the proposed activity falls within a category of explicitly ineligible activities. Please review the key steps carefully and refer to the Attachments for additional assistance.

- _____ 1. Determine if the proposed activity is included in the listings of **Eligible Activities**®: (Please place a check mark next to appropriate activity - MUST CHECK ONE.)

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|----------|--------------------------------------|----------|--------------------------------------|
| A. _____ | Acquisition | O. _____ | Technical Assistance |
| B. _____ | Disposition | P. _____ | Rehabilitation |
| C. _____ | Public Facility & Impvmt. | Q. _____ | Code Enforcement |
| D. _____ | Clearance Activities | R. _____ | Historic Preservation |
| E. _____ | Public Services | S. _____ | Renovation of closed Bldg. |
| F. _____ | Interim Assistance | T. _____ | Lead-based paint test /
Abatement |
| G. _____ | Pymnt of Non-Federal | U. _____ | Special Econ. Dev. |
| H. _____ | Relocation | | Activities |
| I. _____ | Loss of Rental Income | V. _____ | Planning |
| J. _____ | Housing Services | | |
| K. _____ | Privately Owned Utilities | | |
| L. _____ | Construction of Housing | | |
| M. _____ | Home ownership Assistance | | |
| N. _____ | Micro Enterprise Assistance | | |

___ 2. Determine if the proposed activity can meet one of the **National Objectives**:

- A. ___ Benefits **Low / Moderate Income Persons** - Area Benefit
-An activity, the benefits of which are available to all residents in a particular area where at least 51% of the residents are low and moderate income persons
- B. ___ Benefits Low / Moderate Income Persons - Limited Clientele
-An activity which benefits a limited clientele, at least 51% of whom are low or moderate income persons (ie: abused children, battered spouses, elderly persons, homeless, illiterate adults, persons living with AIDS)
- C. ___ Benefits Low / Moderate Income Persons - Improved Housing
-An eligible activity carried out for the purpose of providing or improving permanent residential structures which, upon completion, will be occupied by low and moderate income households
- D. ___ Benefits Low / Moderate Income Persons - Job Creation
-For an activity that creates jobs, the recipient must document that at least 51% of the jobs will be held by, or will be available to, low and moderate income persons
- E. ___ Elimination of Slums / Blight
-Activities meeting one or more of these criteria in the following categories: 1) Prevent or eliminate slums and blight on an area basis (ie: a) Area must meet definition of a slum, blighted, deteriorated or deteriorating area; or b) There is a substantial number of deteriorating / deteriorated buildings or public improvements); or 2) Prevent or eliminate slums and blight on a spot basis (ie: a) Only acquisition, clearance, relocation, historic preservation and building rehabilitation activities qualify for this national objective; or b) Rehabilitation is limited to the extent necessary to eliminate a specific condition detrimental to public health and safety).

____ 3. If proposed activity meets any one of these activities listed below, it is deemed **ineligible**:

A. ____ Carrying out any activity described below is **ineligible**:

____ Buildings for the general conduct of government (e.g., city hall)

____ General government expenses

____ Political activities

____ New housing construction except under certain conditions or when carried out by a CBDO; and

____ Income payments

B. ____ The following activities **may not** be funded with CDBG funds, **unless authorized** as a special economic development activity, public services, interim assistance, program administration, OR when carried out by a CDBO:

____ Purchase of construction equipment or furnishings and personal property;

____ Operating and maintenance expenses (of public facilities, improvements and services)